

Staff Report

Devens
Enterprise
Commission

Date: March 4, 2024

To: **Devens Enterprise Commission**

From: Neil Angus, DEC Director

RE: **Devens Amenity Center – Flik International and Common Victualler License Application**

All facilities in Devens that have the capabilities for cooking, preparing, and serving food and which provide seating for the immediate consumption therein, are required to have a Common Victualler License. Common Victualler licenses fall under the DEC's Board of Health responsibilities. These facilities are inspected on an annual basis and food service permits are issued by our agent, Nashoba Associated Boards of Health. These food service permits are a prerequisite to the DEC issuing any license.

Application:

Flik International is seeking a Common Victualler License to authorize facilities for cooking, preparing, and serving breakfast and lunch to employees at King Street's campus, as well as the general public, in a portion of the new Amenity building located at 65 Jackson Road within the Innovation & Technology Business District. Flik International is looking to operate a coffee bar serving breakfast and lunch Monday through Friday from 7:00am – 2:00pm. They would be serving coffee drinks, pastries, breakfast sandwiches, parfaits etc. in the morning. For lunch, they would be serving sandwiches, soups, salads, grain bowls, and desserts.

The kitchen floor plan is attached. As shown, the owner (King Street Properties) is proposing a shared dining, patio, and kitchen space with Sterling Street Brewery, another vendor that will be serving appetizers/finger foods and sandwiches during the late afternoon-evening timeframe. As this type of shared kitchen is a fairly unique situation, our Health Agent requested a number of additional items as part of their food service permit application:

- Food delivery coordination plan
- Protocols for sharing of equipment
- Cleaning protocols between two establishments
- Safely secured and separated food storage (food security and to prevent cross contamination)
- Equipment management and maintenance (hoods, stoves, fridges, freezers, cookware, appliances, etc...)
- Pest control
- Building maintenance (common areas, bathrooms, dining areas, etc.)
- Trash management and removal

All of these items will be important to ensure food safety and manage expectations between the two separate entities that will be sharing the space. King Street Properties, the building owner, has contracted with Lincoln Property Company to manage the campus and building operations. The facility is nearing completion and once all the kitchen equipment is in place, our Health Agent will conduct a final inspection of the facility, and if everything is up to code, they will issue a food service permit, which will in turn, allow the DEC to issue the Common Victualler License.

Process: The Application was submitted on February 16, 2024, and determined complete that same day. Legal notice was placed in Nashoba Publications on February 23, 2024. Surrounding towns and abutting property owners were duly notified. No comments were received.

Recommended Action:

Once the Commissioners and public have had an opportunity to ask questions and there is no additional information needed, the Commission should close the public hearing. If there are no concerns, Staff would recommend the DEC approve Flik International's request for a Common Victualler License at 65 Jackson Road, conditional upon passing final inspection and the issuance of a food service permit from the Nashoba Associated Boards of Health.

Attachments*:

Application
Floor Plan
Public Hearing Legal Notice

*All attachments are available on-line at: <https://www.devensec.com/level2hearingsMar7.html>