

Memorandum of Understanding between

North Central Massachusetts Rides
Transportation Management Association, Inc.

and

Devens Enterprise Commission & Massachusetts Development Finance Agency

1. Introduction

The North Central Massachusetts Rides Transportation Management Association (“the TMA”) is a 501 (c) (4) pending non-profit association created as a partnership between businesses, property owners, stakeholders, and communities within the North Central Massachusetts Region which has been defined as including: Ashburnham, Ashby, Athol, Ayer, Barre, Berlin, Bolton, Clinton, Devens, Fitchburg, Gardner, Groton, Hardwick, Harvard, Hubbardston, Lancaster, Leominster, Lunenburg, New Braintree, Oakham, Orange, Pepperell, Petersham, Phillipston, Princeton, Royalston, Rutland, Shirley, Sterling, Templeton, Townsend, Westminster, Winchendon.

2. Purpose

The TMA has been formed as a social welfare group for the purpose of enhancing mobility, reducing traffic congestion, improving air quality, promoting economic development, and coordinating transportation resources within the North Central Massachusetts region.

3. Goals

The goals of the TMA are to:

- Implement targeted Transportation Demand Management strategies that improve access and mobility options for commuters, residents, and visitors to the region.
- Promote sustainable transportation choices that reduce reliance on single-occupant vehicle commuting.
- Address the need for better coordination of transportation resources.
- Develop new transportation services that fill identified gaps
- Offer direct services to Full members of the organization and their tenants/employees, including:
 - Ridematching to form carpools
 - Vanpool coordination
 - Emergency Ride Home Program
 - Active commuting promotion
 - Incentives for behavior change
 - Shared shuttles

- Host commuter information events/outreach activities
- Manage marketing and communication programs to raise awareness of available programs
- Offer indirect services to members including:
 - Representation on state and local transportation committees
 - Apply for and administer grant funding
 - Coordinate participation in state and local TDM initiatives

4. Membership Categories

The TMA has two classes of membership, **Full Members** and **Advisory Members**.

Full Members are categorized and assessed annual membership dues based on the type and size of the organization.

FULL MEMBERSHIP CATEGORIES	DUES ASSESSMENT BASIS
Employers (office, laboratory, retail, institutions)	Number of employees
Property Owners/Developers (commercial, retail, multi-use)	Square footage
Residential (rental, condominium)	Number of units
Municipal	Number of residents

Members are obligated to notify the TMA Director in writing of a change in member size not less than 60 days before the expected date that they are due.

Full Members are eligible to serve as voting members on the TMA's Board of Directors.

Advisory Members are recognized as trusted advisors whose role is to provide guidance and support to the TMA. They are selected to participate based on their valuable knowledge and expertise and may attend meetings of the organization. **Advisory Members** do not pay membership dues to the organization, are not eligible to be elected to the Board of Directors, and do not receive direct services or have voting rights.

5. Membership Dues

The membership dues of the North Central Massachusetts Rides Transportation Management Association have been established as follows:

EMPLOYERS	
Number of Employees	Membership Dues
>1000	\$8,000
500-999	\$5,000
250-499	\$2,500
<250	\$1,000

PROPERTY OWNERS/DEVELOPERS	
Size	Membership Dues
>200,000 s.f.	\$8,000
199,000 s.f. – 100,000 s.f.	\$4,000
< 99,000 s.f.	\$2,000

RESIDENTIAL PROPERTIES	
Number of Units	Membership Dues
>300	\$8,000
200-199	\$5,000
100-199	\$2,500
<100	\$1,000

MUNICIPAL ENTITY	
Number of Residents	Membership Dues
>45,000 population	\$8,000
30,000 – 44,999 population	\$6,000
10,000-29,999	\$4,000
<10,000 population	\$2,000
Ex Officio	\$1,000

The Devens Enterprise Commission and the Massachusetts Development Finance Agency will jointly participate in the North Central Massachusetts Rides TMA under the Municipal Entity category for the Devens location. With <10,000 residents, dues for the period July 1, 2025 – June 30, 2026 will be assessed at \$2,000.

6. Member Representative

All Full Members of the TMA are eligible to designate a representative to be elected to serve on the Board of Directors of the TMA. **Devens Enterprise Commission and Massachusetts Development Finance Agency designates Neil Angus, Director/Land Use Administrator**, as its representative to the Board of Directors of the North Central Massachusetts Rides Transportation Management Association, and as its designated transportation coordinator contact. The Board of Directors of the organization will be elected by the Full Members at the annual meeting of the organization to be held in December each year. Board Members serve terms as defined in the by-laws.

Advisory Members may designate a representative to serve in an advisory capacity to the organization. Advisory Members do not receive direct services from the TMA and are not eligible to be elected to the Board of Directors or to vote.

7. Term

This agreement commences as of the date of initial signing and will renew automatically annually unless either party notifies the other in writing of its termination with a 30-day notice.

8. Amendment

This Agreement may be modified by mutual written agreement of both parties.

9. Signatures

Organization Name:	Devens Enterprise Commission & Massachusetts Development Finance Agency
Mailing Address:	33 Andrews Parkway, Devens
Designated Representative:	Neil Angus, Director/Land Use Administrator
Alternative Representative:	Meg Delorier, Executive Vice President, Devens Operations
Email Address:	neilangus@devensec.com
Signature:	

Organization Name:	North Central Massachusetts Rides Transportation Management Association
Mailing Address:	c/o North Central Massachusetts Chamber of Commerce, 860 South Street, Fitchburg, MA 01420
Designated Representative:	Roy Nascimento, IOM, CCE, President and CEO
Email Address:	rNascimento@northcentralmass.com
Signature:	