

FY2022	Expense Accounts	BUDGET-FY2021	Actuals 1/11/2021	Balance	BUDGET-FY2021	Draft FY 2022	
6000	Contracted Services						
6060	Regional Housing Monitor	\$ 3,500.00	\$ 1,332.50	\$ 2,167.50	\$ 3,500.00	\$ 3,500.00	
6055	Special Svs/Peer Review	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
6045	Misc. Consulting fees	\$ -	\$ 150.00	\$ (150.00)	\$ -	\$ -	
6025	Shirley Accounting Services	\$ 5,500.00	\$ -	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	increase 500 existing contract expires in 2021
6005	Accounting Services	\$ 3,500.00	\$ -	\$ 3,500.00	\$ 3,500.00	\$ -	
6010	Audit Fees	\$ 9,500.00	\$ 5,921.90	\$ 3,578.10	\$ 9,500.00	\$ 9,500.00	
6015	Board of Health	\$ 3,500.00	\$ 3,160.32	\$ 339.68	\$ 3,500.00	\$ 4,000.00	COVID
6020	Building Inspector	\$ 60,000.00	\$ 50,962.25	\$ 9,037.75	\$ 60,000.00	\$ 75,000.00	
6030	Engineering/Site Review	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
6150	Grant subrecipient	\$ -	\$ -	\$ -	\$ -	\$ -	
6200	Insurance						
6225	Liability Insurance	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	final bill to cover
6300	Legal						
6330	Legal Rules & Regs	\$ 7,500.00	\$ 1,323.50	\$ 6,176.50	\$ 7,500.00	\$ 7,500.00	MS4 integration/Green Street Policy
6315	Non Project	\$ 30,000.00	\$ 4,148.75	\$ 25,851.25	\$ 30,000.00	\$ 2,500.00	
6320	Other	\$ 10,000.00	\$ 25,000.00	\$ (15,000.00)	\$ 10,000.00	\$ 5,000.00	
6400	Office Expense						
6435	Rent/Lease	\$ 21,000.00	\$ 10,000.00	\$ 11,000.00	\$ 21,000.00	\$ 21,000.00	
6485	Bank Service Charge	\$ -	\$ 10.00	\$ (10.00)	\$ -	\$ -	
6399	Misc. Expense	\$ -	\$ 554.83	\$ (554.83)	\$ -	\$ -	
6495	Public Notices-Ads	\$ 3,000.00	\$ 1,415.24	\$ 1,584.76	\$ 3,000.00	\$ 3,000.00	
6410	Phone	\$ 6,000.00	\$ 2,431.77	\$ 3,568.23	\$ 6,000.00	\$ 6,000.00	increased costs
6415	Postage	\$ 3,000.00	\$ 1,116.50	\$ 1,883.50	\$ 3,000.00	\$ 3,000.00	
6420	Printing/Reproduction	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	
6455	Supplies	\$ 10,000.00	\$ 2,115.05	\$ 7,884.95	\$ 10,000.00	\$ 7,500.00	upgrade all computers and software
6460	Web Page/Internet fees/Public Ed	\$ 6,000.00	\$ 7,450.00	\$ (1,450.00)	\$ 6,000.00	\$ 15,000.00	increased usage integrate in KLA monthly fees
6345	Bad Debt	\$ 2,200.00	\$ -	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	
6500	Professional Development						
6525	Travel - Food	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	
6505	Conferences	\$ 5,000.00	\$ 167.79	\$ 4,832.21	\$ 5,000.00	\$ 5,000.00	
6510	Dues, Subs/Publications	\$ 3,000.00	\$ 3,523.70	\$ (523.70)	\$ 3,000.00	\$ 3,000.00	
6520	Travel	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	
6900	Special Projects						
6905	Records Digitization/Management	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	maintenance
6035	Intern	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
6050	Funding to DEEC	\$ 100,000.00	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 125,000.00	
6975	Renewable green bldg incentive	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 100,000.00	hire consultant to conduct study and set up Incentive program
6925	Shuttle Service/TMA	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	
6930	Tree Planting	\$ 5,000.00	\$ 1,515.00	\$ 3,485.00	\$ 5,000.00	\$ 5,000.00	
	Grants						
6940	GHG/Climate Action Plan/Dashboard	\$ 20,000.00	\$ 17,163.50	\$ 2,836.50	\$ 20,000.00	\$ 40,000.00	website update grant pass through
6990	COVID support NGOs	\$ 50,000.00	\$ 45,000.00	\$ 5,000.00	\$ 50,000.00	\$ 50,000.00	
6945	Eye Tracking Project phases II/ III	\$ -	\$ 7,500.00	\$ (7,500.00)	\$ -	\$ -	
6900	Special Projects - other	\$ -	\$ -	\$ -	\$ -	\$ -	
6985	Conservation restriction management	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
	Bus Shelter/bike racks	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	
6800	Salaries						
6845	Processing Payroll	\$ 6,437.50	\$ 4,174.68	\$ 2,262.82	\$ 6,437.50	\$ 6,631.00	
6810	Benefits	\$ 52,916.25	\$ 38,412.25	\$ 14,504.00	\$ 52,916.25	\$ 54,505.00	
6825	Employer Taxes	\$ 6,123.35	\$ 3,474.26	\$ 2,649.09	\$ 6,123.35	\$ 6,310.00	
6850	Salaries	\$ 325,555.00	\$ 225,959.01	\$ 99,595.99	\$ 325,555.00	\$ 352,217.50	
	FY 2021 TOTAL	\$ 839,482.10	\$ 588,982.80	\$ 250,499.30	\$ 839,482.10	\$ 999,613.50	

As of January 11, 2021	
Level 2	\$ 738,308.00
Level 1 and other permits	\$ 305,380.00
Interest + misc	\$ 33,512.00
Taxes	\$ 129,507.00
YTD revenues as of 1/11/21	\$ 1,206,707.00

Actuals 3-19-21	Estimated 2022
738,308	1729800
305,380	
11,200	13360
129,507	172000
21,755	
557	
\$ 1,206,707	\$ 1,915,160

grants, 3500 pass through to DPW and 18255 for Devens Forward which went to consultant

final bill
final bill
final bill
3. % plus 10,000 incentive pool
FY 2022 TOTAL