

FY2020	Expense Accounts	QB BUDGET - FY2020	Actuals	Balance
6000	Contracted Services		4/3/2020	
6060	Regional Housing Monitor	\$ 3,500.00	\$ 1,820.00	\$ 1,680.00
6055	Special Svs/Peer Review	\$ 1,000.00		\$ 1,000.00
6045	Misc. Consulting fees		\$ 1,093.96	
6025	Shirley Accounting Services	\$ 5,500.00		\$ 5,500.00
6005	Accounting Services	\$ 3,500.00	\$ 2,385.60	\$ 1,114.40
6010	Audit Fees	\$ 9,500.00	\$ 9,500.00	
6015	Board of Health	\$ 3,500.00	\$ 3,009.83	\$ 490.17
6020	Building Inspector	\$ 60,000.00	\$ 57,825.00	\$ 2,175.00
6030	Engineering/Site Review	\$ 2,000.00	\$ 1,313.17	\$ 686.83
6150	Grant subrecipient			
6200	Insurance			
6225	Liability Insurance	\$ 20,000.00	\$ 14,648.39	\$ 5,351.61
6300	Legal			
6330	Legal Rules & Regs	\$ 5,000.00		
6315	Non Project		\$ 15,746.25	
6320	Other	\$ 10,000.00	\$ 1,600.00	\$ 8,400.00
6400	Office Expense			
6435	Rent/Lease	\$ 21,000.00	\$ 11,250.00	\$ 9,750.00
6485	Bank Service Charge			\$ 267.33
6399	Misc. Expense			
6495	Public Notices-Ads	\$ 3,000.00	\$ 573.60	\$ 2,426.40
6410	Phone	\$ 5,000.00	\$ 3,914.09	\$ 1,085.91
6415	Postage	\$ 3,000.00	\$ 85.60	\$ 2,914.40
6420	Printing/Reproduction	\$ 750.00		
6455	Supplies	\$ 4,000.00	\$ 797.13	\$ 3,202.87
6460	Web Page/Internet fees/Public Ed	\$ 4,000.00	\$ 3,884.00	\$ 116.00
6345	Bad Debt	\$ 2,200.00		\$ 2,200.00
6500	Professional Development			
6525	Travel - Food	\$ 1,500.00	\$ 357.07	\$ 1,142.93
6505	Conferences	\$ 5,000.00	\$ 1,478.74	\$ 3,521.26
6510	Dues, Subs/Publications	\$ 3,000.00	\$ 3,436.74	\$ (436.74)
6520	Travel	\$ 7,500.00	\$ 3,239.99	\$ 4,260.01
6900	Special Projects			
6905	Records Digitization/Management	\$ 6,000.00		\$ 6,000.00
6035	Intern	\$ 5,000.00		\$ 5,000.00
6050	Funding to DEEC	\$ 100,000.00	\$ 100,000.00	\$ -
6975	Renewable green bldg incentive	\$ 10,000.00	\$ 200.00	\$ 9,800.00
	Shuttle Service/TMA	\$ 25,000.00	\$ 25,000.00	\$ -
	Tree Planting	\$ 5,000.00		\$ 5,000.00
6940	Grants	\$ 123,915.00	\$ 32,226.00	

	GHG/Climate Action Plan/Dashboard	\$ 37,500.00	\$ 37,500.00	\$ -
	Support for Fort Devens Museum			
	Support for Loaves and Fishes			
	Support for NRWA			
	Support for NVCOG			
	Support for Guild of St Agnes			
	Support for Clear Path for Veterans NE			
	Support for FWNHA			
	Support for Seven Hills Foundation			
	Support for Veterans Inc.			
	Support for UNACC			
	parker charter			
	applewilde school			
	Eye Tracking Project phases II/ III	\$ 15,000.00		\$ 15,000.00
6900	Special Projects - other			
	Conservation restriction management	\$ 1,000.00		\$ 1,000.00
6800	Salaries			
6845	Processing Payroll	\$ 6,250.00	\$ 3,819.47	\$ 2,430.53
6810	Benefits	\$ 51,375.00	\$ 36,002.96	\$ 15,372.04
6825	Employer Taxes	\$ 5,945.00	\$ 3,152.80	\$ 2,792.20
6850	Salaries	\$ 306,364.00	\$ 204,935.35	\$ 101,428.65
	FY 2019 TOTAL	\$ 757,384	\$ 496,807.95	\$ 260,576.05
			As of April 3 2020	
	Revenues as of 4-3-2020	\$ 1,857,865.13		

<u>Expense Accounts</u>	<u>QBBUDGET-FY2021</u>		
Contracted Services			
Regional Housing Monitor	\$ 3,500.00		
Special Svs/Peer Review	\$ 1,000.00		
Misc. Consulting fees			
Shirley Accounting Services	\$ 5,500.00	expires after FY21	
Accounting Services	\$ 3,500.00		
Audit Fees	\$ 9,500.00		
Board of Health	\$ 3,500.00		
Building Inspector	\$ 60,000.00	expect overage FY20	
Engineering/Site Review	\$ 5,000.00	MS4 Regulations	
Grant subrecipient			
Insurance			
Liability Insurance	\$ 20,000.00		
Legal Rules & Regs	\$ 7,500.00	MS4 integration/Green Street Policy	
Non Project	\$ 30,000.00	CLF	
Not Billable	\$ 10,000.00	FMLA/Easement/Dogs	
Office Expense			
Rent/Lease	\$ 21,000.00		
Bank Service Charge			
Misc. Expense			
Public Notices-Ads	\$ 3,000.00		
Phone	\$ 6,000.00	increased costs	
Postage	\$ 3,000.00		
Printing/Reproduction	\$ 750.00		
Supplies	\$ 10,000.00	upgrade all computers and software	
Web Page/Internet fees/Public	\$ 6,000.00	increased usage	
Bad Debt	\$ 2,200.00		
Professional Development			
Travel - Food	\$ 1,500.00		
Conferences	\$ 5,000.00		
Dues, Subs/Publications	\$ 3,000.00		
Travel	\$ 7,500.00		
Special Projects			
Records Digitization/Managem	\$ 2,500.00	maintenance	
Intern	\$ 5,000.00		
Funding to DEEC	\$ 100,000.00		
Renewable green bldg incentiv	\$ 10,000.00		
Shuttle Service/TMA	\$ 25,000.00		
Tree Planting	\$ 5,000.00		
Grants		anticipate applying for grant with MD	

GHG/Climate Action Plan/Dash	\$	20,000.00		
Support for Fort Devens Museu	\$	5,000.00		
Support for Loaves and Fishes	\$	5,000.00		
Support for NRWA	\$	5,000.00		
Support for NVCOG	\$	5,000.00		
Support for Guild of St Agnes	\$	5,000.00		
Support for Clear Path for Vete	\$	5,000.00		
Support for FWNHA	\$	5,000.00		
Support for Seven Hills Foundat	\$	5,000.00		
Support for Veterans Inc.	\$	5,000.00		
Support for UNACC	\$	5,000.00		
parker charter				
applewilde school				
Eye Tracking Project phases II/	\$	-		
Special Projects - other				
Conservation restriction manag	\$	1,000.00		
Salaries				
Processing Payroll	\$	6,437.50		
Benefits	\$	52,916.25		
Employer Taxes	\$	6,123.35		
Salaries	\$	325,555.00	3.% plus 10,000 incentive pool	
FY 2019 TOTAL	\$	837,482		