DEVENS ENTERPRISE COMMISSION

33 Andrews Parkway, Devens, MA 01434
978-772-8831 x3338 Fax 978-772-1529

Received by the Devens Enterprise Commission
JUL 06 2021

PERMIT NO. _____

DEC No. D21-090

APPLICATION DATE: $350 /pd.

Fee: $50.00 (additional fees may apply)

Payable to Devens Enterprise Commission

EVENT PERMIT (fill out application form completely and legibly)

PROPERTY OWNER ~~Donna Bulger/Clear Path~~ Mass Development
33 Andrews Pkwy

ADDRESS ~~84 Antietam St~~

TOWN/STATE Devens, MA 01434

PHONE ~~978-384-8800~~ 617-894-2305

FAX N/A

~~SIGNATURE OF PROPERTY OWNER~~

EVENT APPLICANT Donna Bulger CK# 429

ADDRESS 84 Antietam

TOWN/STATE Devens, MA 01434

PHONE 978-384-8800

CONTRACTOR NAME _____

CONTRACTOR PHONE _____

Note: Fill out application form completely and legibly.

LOCATION / STREET/ FIELD: P5 Museum Lot at 29 Antietam street

EVENT: Devens Dog and Music Festival (27)

DATES: FROM 08/22/21 TO 08/22/21 HOURS: 6 10AM - 4PM

Please provide the following information with your Application (include additional sheets as necessary):

1. Event description Dog and Music Festival
2. A site plan showing proposed layout of event (can be hand drawn)
3. Number of people expected to attend : 250
4. Will the event require street closure? YES _____ NO X *(if YES contact Devens Public Works CALL 978-772-1864)*
5. Parking arrangements/traffic control: See Parking Plan
6. Police & Fire Detail Notification (CALL 978-772-8800) : YES _____ NO X
7. Food Service: YES X NO _____
   (Food Service Vendors must be permitted through Nashoba Associated Boards of Health CALL 978-772-3335)
8. Waste Management (incl. recycling/composting): Onsite
9. Sanitary Arrangements:(restrooms, hand wash, etc.) Onsite
10. Tent(s): YES X NO _____ *(if YES please fill out reverse **)*
11. Stages and/or structures associated with the event?: YES _____ NO X *(if YES provide plans/details)*
12. Power source(s): N/A *(Electric generators require electrical permit from the DEC; Propane tanks over 40 lbs. and/or gas generators require permits from the DEC and/or Devens Fire Dept.)*
13. Is Alcohol being served: YES X NO _____ *(if YES please fill out reverse ***)*
14. Will there be amplified music : YES X NO _____ *(if YES indicate method – i.e. band, DJ, etc.)* Hours of amplified music: FROM 10am TO 4pm

The DEC reserves the right to anticipate potential nuisance conditions at the time the event is proposed and to require assurance of non-impact or reasonable mitigation commitments (including restricting hours of the event and requirements to provide proof that the convener of the event has adequate insurance) at the time the Event Permit is issued. The DEC may also impose protective measures with respect to the active use (i.e., boating, swimming, or fishing) of a surface water resource.

Donna Bulger
APPLICANT SIGNATURE

** Tent Permit Application required information (if applicable):

Tent Permit Fee: $50/per tent 10' x 12' or larger (in addition to event permit fee)

NUMBER OF TEMPORARY TENT(S) 1 TENT SIZE(S) 40x40

DATES: FROM 8/22/2021 TO 8/22/2021

1. Do tent(s) have side panels? Yes_____ No X
2. Will tent(s) be utilized at night? Yes_____ No X
3. Number of people expected to occupy each tent : 50
   (if over 250 for a single tent, include floor plan and contact Devens Fire Dept. for review 978-772-4600).
4. Show tent location(s) on the event site plan, and if required, means of egress, location(s) of fire extinguishers and "no smoking signs";
5. Copy of worker's compensation certificate (if being installed by a licensed installer);
6. Flame-resistant certificate(s) for each tent, side wall or drops;

Please Note: All tents need to be secured with ABOVE GROUND ballasts only. Stakes are no longer permitted due to the irrigation system

Anna Bulgar
APPLICANT SIGNATURE

*** 1-Day License Application required information (if applicable):

A 1-Day License requires a public hearing. Applications must be submitted at least 21 days prior to the public hearing date.

1-Day License Fee: $250. (in addition to event permit fee)

DATE: 08/22/21 HOURS (that alcohol will be served): FROM 10:00 am TO 4:00 pm

1. On site plan show proposed layout of event as well as the premises for dispensing and consumption of alcohol outlining the area to be roped or fenced off (including dimensions of area, access point(s), internal layout – serving areas, tables, seating etc.). At least one (1) Police Officer shall remain in the roped or fenced off area at all times and security is required at each access point. ****
2. 1-Day License is valid for wine and/or malt beverages only. Special licenses for the sale of all alcoholic beverages may be issued to Non-Profit organizations ONLY. Provide proof of Non-Profit status if you are applying for an all alcoholic beverages license.
3. Licensees must purchase alcoholic beverages from an authorized source; licensees CANNOT purchase from a package store and CANNOT accept donations from anyone. See the list of authorized sources at: www.mass.gov/abcc/pdf/authorizedsources1-day.pdf
4. Police & Fire Detail Notification (CALL 978-772-8800) : YES _____ NO X

***** It is illegal in Devens to sell, serve, and consume alcohol beverages on public property without a license. The outdoor area is to be enclosed by fencing or other barrier set-up for the purpose of restricting the removal of alcoholic beverages by patrons/guests (show on proposed layout plan and include dimensions). The applicant is an individual, as the responsible manager for the organization. He or she agrees to control the dispensing of alcohol to persons not under the age of twenty-one (21), and that there is to be no service of alcohol to individuals who are or "appear to be" under the influence alcohol.***

Anna Bulgar
APPLICANT SIGNATURE

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: AUG 16 2017

CLEAR PATH FOR VETERANS NEW ENGLAND INC
8 CHICATABUT AVE
NORFOLK, MA 02056

Employer Identification Number:
82-0681735
DLN:
17053151345027
Contact Person:
DIANE M GENTRY ID# 31361
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 12, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

CLEAR PATH FOR VETERANS NEW ENGLAND

Sincerely,

Stephen a. Martin

Director, Exempt Organizations
Rulings and Agreements

Over 21 tent area
- tent secured by barriers
- only entrance from the festival area
- ID check and wristbands required to enter
entrance ID check
Dog Potty Area
dog water station
Registration
- handstamp
- waiver
- dog license/leash check
Registration
- handstamp
- waiver
- dog license/leash check
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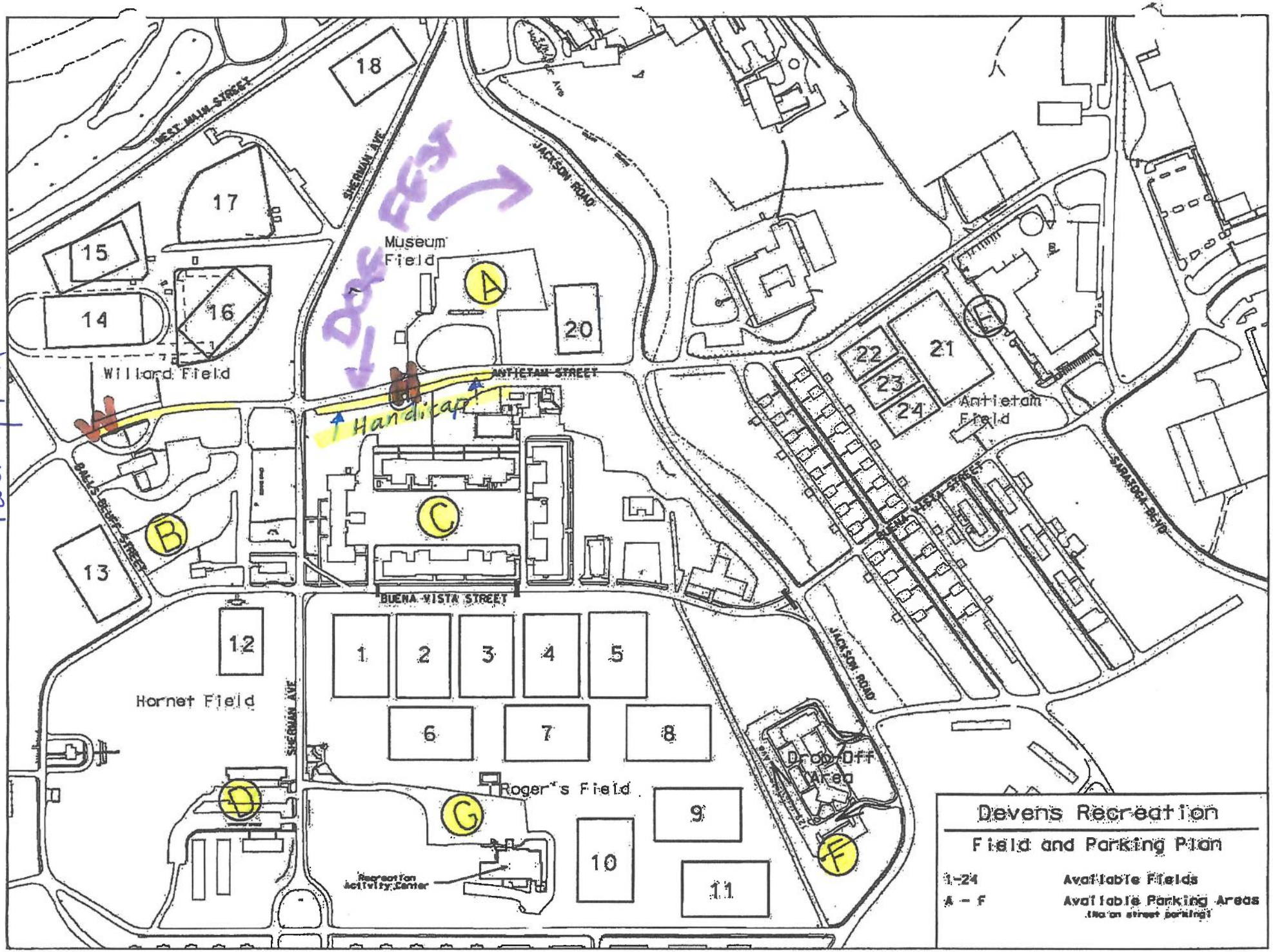
Parking Plan
Dog Fest
Handicap
Museum Field
Willard Field
Antietam Field
Hornet Field
Roger's Field
Drop Off Area
Recreation Activity Center
WEST MAIN STREET
SHERMAN AVE
JACKSON ROAD
ANTIETAM STREET
BALLS BLUFF STREET
BUENA VISTA STREET
SARATOGA BLVD
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G
Devens Recreation
Field and Parking Plan
1-24 Available Fields
A - F Available Parking Areas
(No on street parking!)

Dogs2Vets Festival
~~**Sunday, April 29, 2018**~~ Aug 22, 2021
Parking Plan

Utilized Lots in Proximity to Event

1. **H – handicap parking**
2. **Lot A**
3. **W – Top of Willard Field on Antietam Street**
4. **Lot C – back gate to be opened for crowd to walk down the hill to the event**
5. **Lot B**

In The Event of a Large Crowd

1. **Lot D**
2. **Lot G**
3. **Lot F**

- **All Main Lots will have "lettered" signs identifying the lot**
- **Volunteers should man the handicap lot to ensure spots are saved for those in need of assistance**
- **Parking map and plan will be posted on the event website prior to the event.**

Event Permit Category	Description	Comments	Action Officer/Organization
General Description	Description: Devens Dog and Music Festival, Sunday August 22, 2021 11:00 am – 4:00 pm, location P5 -Museum Lot located at 29 Antietam Street. The festival will feature Vendors (approx. 75) and Music/Bands. Anticipated attendees 600. Dogs will be checked for up to date registration/Rabies vaccination and must be on a leash no longer than 6' (No retractable leashes)	We will provide periodic updates to the Recreation Department including names of vendors and food trucks. We plan to have between 75 volunteers on hand to assist with parking and registration	Donna Bulger and Nick Nadeau, Clear Path for Veterans New England Mary Garcia (Nashoba Valley Rotary) Dolores Albergheni (Ayer Rotary) Donna Bulger (Clear Path for Veterans New England)
Site plan/waste management/sanitary arrangements	Attached site plan layout highlights: Single registration entry point, porta potties, trash receptacles/recycling, parking, over 21 tent area, dog demonstration areas. Vendor areas are 10x10 – no popup tents larger than 10x10 are allowed. Event Map also highlights location for band set up Volunteer crew will be assigned to monitor cleanup during and post event.	We intend to improve on the single point of entry location which is difficult without fencing. Vendor tables will provide the basic perimeter for the event. Doggy poop bags and info on hydrant areas will be provided to entrants. Food Trucks and ice trucks marked on map as well – they will NOT be parked on the road. Two golf carts will be on hand to manage access.	Nick Nadeau (CP4VNE) Andrew Santucci Maria Santucci Ryan Bulger Matt Hurley Peter Neimeyer John/Paige (Ayer Rotary)
Food Service	We expect 6 Food Vendors (5 Food Trucks) that have applied with Nashoba Valley Board of Health	Ayer Rotary works with the food vendors and helps them with the permitting process – they are overseeing this portion of the event. Will provide the recreation Department a list.	Dolores (Ayer Rotary) Joan Pena (Ayer Rotary)
Parking Plan	See attached		Nick Nadeau CP4VNE
Police and Fire Detail	Will have police detail. Specifically, the State Police will have a detail inside the over 21 tent as required by the permit.	Additionally, we will be providing additional perimeter and general security measures	Donna Bulger (CP4VNE)

	Devens Dog Warden will also be onsite for the event.		
Tent	One Event Tent 40' X 40' which will be the Over 21 Tent area with 50 chairs. Occupation of no more than 250 will occupy the tent at a given time. See attached site plan for tent location. See attached description of the tent. Flame resistant certificate provided and copy of workers comp certificate.	Atlantic Tent Company is the Vendor. Will provide flame retardant certificate. Tent requires staking only – if that changes Dig Safe will be contacted 72 hours prior to tent erection. Tent will be set up on/about Thurs may 30th and taken down on Monday June3rd.	Lee-Ann Barkhouse (CP4VNE)
Music Sound System	We have an entertainment vendors (11:00 am – 4:00 pm). Staging will be used and is reflected on the map. Generator required (permit attached)	Generator permit required	Donna Bulger CP4VNE

1 Day Liquor License – Permit Categories			**Action Officer/Lead Organization**
General Description	Alcohol will be served within the over 21 tent area. IDs will be checked to enter the tent (wristbands will be issued to over 21). Bartenders will be TIPS certified and will card individuals regardless of wristband status on their judgment. Patrons will not be allowed to take alcohol outside the tent area.	Tito's Vodka is a major sponsor of the event and will work with the vendor to procure product and supporting supplies. An ice truck will be available for ice. Additionally Yeungling will be a beer sponsor and have their own tent area within the 21 and older sectioned area.	Donna Bulger Nick Nadeau (CP4VNE)
Site Plan	The 40 X 40 tent will have a staked fence area enclosing the over21 area.	diagram of tent and area set up is attached.	Lee-Ann Barkhouse (CP4VNE)
Non-Profit Status	501(c)3 Organization	Certificate Attached	Donna Bulger (CP4VNE)
Source of Purchase	Romebeau Inc, Columbia Tavern, 16R Central Street, Leominster, MA 01453	Columbia Tavern uses United Beverages who are on the approved list.	Jeanne Purcell (CP4VNE)
Police Detail	State Police Detail will be secured for inside the tent as required by the permit.	In addition, we use donated private security personnel that will monitor inside and outside of the tent area. security	Nick Nadeau (CP4VNE)

		personnel will coordinate with the police detail	
Waste management/Recycling	Volunteers will be assigned to manage trash and recycling within the tent area. SPECIAL DOG WASTE RECEPTACLES HAVE BEEN PURCHASED. SIGNS WILL BE PLACED ON REGULAR TRASH RECEPTACLES INDICATING NOTINTENDED FOR DOG WASTE	Coordinating with Devens Rec Department to secure trash receptacles and purchase trash bags.	Nick Nadeau (CP4VNE)