

Staff Report



Date: November 20, 2023
To: **Devens Enterprise Commission**
From: Neil Angus, Director
RE: **Devens Museum Special Event - 1-Day Beer and Wine Special License Request**

Applicant/Owner: Devens Museum/MassDevelopment
Location: 94 Jackson Road, 3rd Floor, Devens, MA
Zoning: Innovation and Technology Business District

Event Overview:

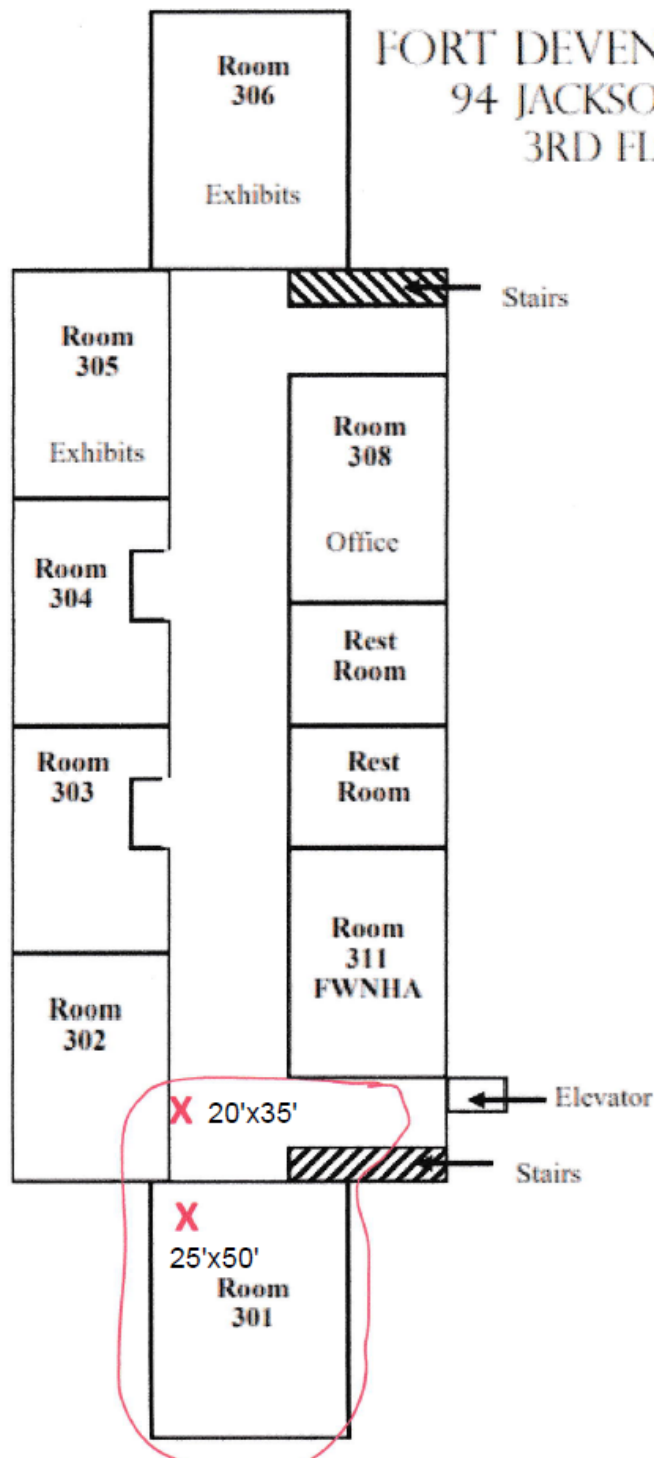
The Devens Museum is seeking a one-day wine and/or malt beverage license associated with a special event they are hosting in the museum on December 9, 2023 from 2:00PM to 5:30PM. The event is a watch party for the Army-Navy football game.

MassDevelopment, as the owner/landlord has provided written permission for the Devens Museum to host this event.

The event will include the sale of wine and beer from an ABCC authorized source, as well as food and tours of the Museum displays. The area where alcohol is to be sold and consumed will be restricted to Room 301 and the hallway immediately adjacent (consumption area). The office (Room 308) will be used to stage food that will be brought down to the consumption area. All food must either be pre-packaged or prepared from an approved source and/or licensed caterer. Devens Event Permit Regulations allow for business/property owners on Devens to host one-day events on their own property so there is no need for an event permit. However, because this event is proposing to serve beer and wine, they are requesting a one-day special license from the DEC to serve wines and/or malt beverages.

One Day Wines and Malt Beverages Special License Details:

The event will be open to all ages so the Applicant will need to ensure any alcohol sales and consumption are only to those 21 years of age or older. Bartenders (2) will be TIPS certified and bracelets will need to be provided for those who have been ID'd and meet the required minimum drinking age. Patrons will not be allowed to take alcohol outside of room 301 and the immediate hallway. The Applicant will need to clearly delineate the limits of the area of consumption and ensure there is a minimum 36" clear path in the hallway to the elevator and stairs for emergency access. The applicant will be required to have a State Police officer inside the consumption area at all times when alcohol is being served. Museum staff will be responsible for ensuring attendees keep drinks within the consumption area and that there is a clear path to the elevator and stairs at all times.



FORT DEVENS MUSEUM
94 JACKSON ROAD
3RD FLOOR

The area inside the circle will be the area where food and drink will be consumed. The place where alcohol will be dispensed is at one or the other of the two X's, not both.

Restrooms, Waste Management, & Parking:

The museum is expecting around 100 people. There is plenty of parking in the 94-100 Jackson lots. The restrooms inside the building will be available to the public and the museum will handle the waste management and recycling. They are able to utilize the Devens DPW free recycling drop-off for all event recyclables.

Recommended Action:

Legal notice was published and all abutters were notified by certified mail. We received no comments. If the Commission is satisfied that all concerns have been addressed, Staff would recommend approval of the one-day special license from the DEC to serve wines and/or malt beverages, subject to the following conditions:

1. The one-day special license to serve wines and/or malt beverages is valid for the designated consumption area on the third floor as shown on the floor plan for 94 Jackson Road on Saturday, December 9, 2023 from 2:00PM to 5:30PM only.
2. The serving and consumption of alcohol is limited to the consumption area as shown on the event layout plan. A police officer shall be inside this area at all times while alcohol is being served/consumed.
3. The Applicant will need to clearly delineate the limits of the area of consumption and ensure there is a minimum 36" clear path at all times in the hallway to the elevator and stairs for emergency access.
4. The Applicant is an individual, as the responsible manager for the organization and shall control the dispensing of alcohol to persons not under the age of twenty-one (21), and shall not serve alcohol to individuals who are or "appear to be" under the influence of alcohol. Bracelets will need to be provided for those who have been ID'd and meet the required minimum drinking age.
5. The Licensee must purchase alcoholic beverages from an authorized source. Licensees CANNOT purchase from a package store and CANNOT accept donations from anyone.
6. All food must be provided from an approved source.
7. All waste must be contained on-site and properly disposed of. Recycling is mandatory.