

***Devens Enterprise Commission (DEC)
Public Hearing and Regular Meeting
Minutes December 7, 2023***

Members Present: Duncan Chapman, Robert Gardner, Christopher Lilly, William Marshall, Martin Poutry, Paul Routhier, Debra Rivera

Staff: Neil Angus, Beth Suedmeyer, Dawn Babcock

Guests: Carl Sciple (Harvard Resident), Lt Keith Pruett (State Police), Guy Lampe (Lawson Cafeteria)

Members Absent: Melissa Fetterhoff, Jim Pinard, Deb Seeley

(7:35 AM) Chairman William Marshall called the meeting to order and did a roll call.

Mr. Marshall read that the Devens Enterprise Commission (DEC) Regular Meeting and Public Hearing is being held virtually in accordance with the Act (Senate Bill #2475) relative to extending certain COVID-19 measures adopted during the state of emergency. Interested individuals can listen in and participate by phone and/or on-line. Persons with disabilities or requiring interpretation wishing to listen or participate should contact 978.772.8831 x3334. In accordance with the State's Open Meeting Law, Mr. Angus informed all attendees that the Devens Enterprise Commission is recording this meeting.

(7:37 AM) Chairman Marshall noted, we will need to nominate Ms. Rivera as a voting Regional Representative for this meeting. The motion was made by Mr. Lilly and seconded by Mr. Gardner. The nomination was approved unanimously by a roll call vote.

(7:39 AM) Mr. Marshall reviewed the agenda of this morning's meeting.

(7:41 AM) Review Minutes:

- **November 28th Minutes** Mr. Marshall asked if there were any edits or comments on the with none mentioned Mr. Marshall asked for a motion to accept the minutes as posted. **The motion was made by Mr. Routhier and seconded by Mr. Lilly and the motion to accept the minutes was approved unanimously by a roll call vote.**

(7:43 AM) Public Hearings:

- **Lawson Cafeteria for a Common Victualler License application to authorize facilities for cooking, preparing, and serving food to the public pursuant to M.G.L chapter 140. Property located at 117 Hospital Road (Commonwealth Fusion), in Devens, MA (Parcel ID# 018.0-0007-0.201.0) within the Innovation & Technology Business Zone.** Mr. Marshall read the public notice then handed the floor over to Mr. Angus who noted that this facility has been in operation for the past year and obtained a Food Service Permit from the Nashoba Associated Boards of Health but was inadvertently left off the list of Common Victualler Licenses and was not issued one in 2023. During the 2024 renewal process, this error was discovered, and Staff contacted Commonwealth Fusion and requested they file for a license immediately and they did so. Mr. Angus introduced Mr. Lampe, who is from the Lawson Cafeteria/Flick Hospitality, and has opened a cafeteria at 117 Hospital Road (Commonwealth Fusion Systems). Mr. Lampe noted the café offers a number of options for the 3 shifts for the CFS management team and employees. Mr. Lawson reviewed the layout of the kitchen and service areas. They have passed all the inspections from Nashoba Associated Boards of Health and the Devens Fire Department. Mr. Marshall asked if there are any questions, Mr. Lilly asked if they are being asked to approve the license for 23, 24, or both years? Mr. Angus noted that this is for 2024. Mr. Marshall asked for a motion to close the hearing. **The motion was made by Mr. Lilly and seconded by Mr. Poutry. The motion to close the hearing was approved unanimously by a roll call vote.** Mr. Marshall then asked for a motion to approve the Common Victualler License Application. **The motion was made by Mr. Lilly and seconded by Mr. Poutry. The motion to approve the Common Victualler License was approved unanimously by a roll call vote.**

New Business:

- **(7:51 AM) Liquor License Renewals:** Mr. Angus noted that Devens has 6 Liquor Licenses that need to be renewed yearly. The Businesses are Mexican Grill Inc. (Bandoleros) – 4 Ryans Way; Devens Common Conference Center – 31 Andrews Parkway; Hilton Garden Inn – 59 Andrews Parkway; Springhill Suites by Marriott – 27 Andrews Parkway; Red Tail Golf Course – 15 Bulge Rd; and MPG Corp. (Rapid Refill) – 4 Andrews Parkway. Mr. Angus noted that the Fire Chief/Public Safety Officer had no issues to report for any of the establishments. Mr. Angus then asked Lt. Pruett if the police had any issues to report. Mr. Pruett said there were none and he sees no reasons for not renewing any of the licenses. Mr. Marshall asked if there were any questions from the Commissioners, and none were asked. Mr. Marshall asked if all the liquor licenses have been issued for Devens? Mr. Angus confirmed that all the licenses that have been assigned for Devens have been issued to the 6 businesses. Mr. Angus did note that the brewery that is looking to locate in the Amenity building on Jackson Road will require a Farmer Brewery license but that this license is issued by the state Alcoholic Beverages Control Commission (ABCC), and not the local licensing authority, so it does not count towards the local license number. Once the ABCC approves this license, the DEC, as the local licensing authority, will need to issue a “Pour Permit” This location will actually have 2 Victualler Licenses once open as there will be one vendor serving Breakfast and Lunch and the second vendor will be serving dinner along with the Pour Permit. Mr. Marshall asked if there were any other questions, none were asked so he then asked for a motion to approve the six liquor licenses. **The motion to approve the renewals was made by Mr. Lilly and seconded by Mr. Poutry. The motion to renew the six liquor licenses was approved unanimously by a roll call vote.**
- **(7:56 AM) Victualler License Renewals:** Mr. Angus noted that we have 11 Victualler Licenses that need to be renewed yearly. The Businesses are Marty’s Corner Café and Deli – 176 Jackson Rd; Sodexo Management Inc (Bristol Myers Squibb) – 38 Jackson Rd; Pizza Bella – 8 Andrews Parkway; Courtney Donuts LLC (Dunkin Donuts) – 26 Andrews Parkway; Devens Treatment and Recovery Center (Tara Vista Behavioral Health Center) – 85 Patton Rd; Mexican Grill Inc. (Bandoleros) – 4 Ryans Way; Devens Common Conference Center – 31 Andrews Parkway; Hilton Garden Inn – 59 Andrews Parkway; Springhill Suites by Marriott – 27 Andrews Parkway; Red Tail Golf Course – 15 Bulge Rd; MPG Corp. (Rapid Refill) – 4 Andrews Parkway. Mr. Angus noted that all the establishments have been inspected by the Board of Health and Fire Department and have passed the inspections. Mr. Angus noted that the Fire Chief/Public Safety Officer has no issues with any of the establishments. Mr. Angus asked if Lt. Pruett had any concerns, and his response was no issues at this time. Mr. Marshall asked if there were any questions, and none were asked. Mr. Marshall asked for a motion to approve the 11 Victualler Licenses for 2024. **The motion was made by Mr. Routhier and seconded by Mr. Lilly. The motion to renew the eleven victualler licenses was approved unanimously by a roll call vote.**
- **(7:58 AM) Read File:** Mr. Angus noted that there are only a couple of news articles since the last meeting. The first being the MassDevelopment Annual Report and the second is the tour of the new safety building MassDevelopment gave Federal, State and Military Leaders. Mr. Angus also noted that there was an article in the Associated Press last night regarding Commonwealth Fusion Systems that he will distribute later today.

(8:02 AM) Old Business: Mr. Marshall asked if there was any old business to cover and Mr. Angus noted No there wasn’t any.

(8:03 AM) Public Comment Mr. Marshall asked if there were any questions from the public. None were asked.

(8:04 AM) Mr. Marshall then noted the upcoming meetings. December 19th at 6:45 PM Public Hearing - hybrid meeting, and the January 4th 7:30 AM Monthly Meeting – zoom meeting. Mr. Angus noted he doesn’t have any topics at this time for the December 19th meeting so there is a good possibility that the meeting will be cancelled.

(8:05 AM) Mr. Marshall wished everyone a Happy and Safe Holiday Season should the meeting on the 19th be cancelled.

(8:05 AM) Mr. Marshall asked for a **motion to adjourn the meeting. The motion was made by Mr. Gardner and seconded by Mr. Lilly. Adjournment was concluded unanimously by roll call.**

List of Exhibits

- Agenda
- Draft Minutes for the November 28th Meeting
- Public Hearing – 117 Hospital Road
 - Public Notice
 - Documents for Victualler License Application
 - Staff Report
- New Business
 - 2024 Alcohol License Renewals and staff report
 - 2024 Common Victualler License Renewals and staff report
 - Read Files