

**Devens Enterprise Commission (DEC)**  
**Remote Hybrid Public Hearing and Regular Meeting**  
**Minutes August 7, 2025**

**Members:** Melissa Fetterhoff, Christopher Lilly, William Marshall, Marty Poutry, Paul Routhier, Debra Rivera, Deborah Seeley  
**Members Absent:** Duncan Chapman, Robert Garnder, Jim Pinard, Carl Sciple  
**Staff:** Neil Angus, Beth Suedmeyer, Dawn Babcock  
**Guests:** Meg Delorier (EVP Devens MassDevelopment)

**(7:32 AM) Chairman William Marshall called the meeting to order**

Mr. Marshall read that the Devens Enterprise Commission (DEC) Meeting is being held virtually pursuant to the March 28, 2025, Act signed by the Governor extending the ability of state and local public meetings to be held in a hybrid or remote format through June 30, 2027. Interested individuals can listen in and participate by phone and/or on-line by following the link and phone # above. Persons with disabilities or requiring interpretation wishing to listen or participate should contact 978.772.8831 x3334. In accordance with the State's Open Meeting Law, we wish to inform all attendees that this meeting will be recorded by the Devens Enterprise Commission.

**(7:33 AM) Chairman Marshall did the roll call for the meeting**

**(7:35 AM) Chairman Marshall noted, we will need to nominate Ms. Rivera as a voting Regional Representative for this meeting. The motion was made by Mr. Lilly and seconded by Mr. Poutry. The nomination was approved unanimously by a roll call vote.**

**(7:36 AM) Mr. Marshall reviewed the agenda of this morning's meeting.**

**(7:37 AM) Review Minutes:**

- **July 29<sup>th</sup> Draft Minutes** were discussed. Mr. Marshall asked if there were any comments about the minutes. None were mentioned so Mr. Marshall then asked for a motion to accept the minutes as noted. **The motion was made by Mr. Lilly and seconded by Ms. Seeley. The minutes were approved by a roll call vote. Ms. Fetterhoff and Mr. Pothier abstained from the vote as they didn't attend the July 29<sup>th</sup> meeting.**

**Public Hearing:**

- None

**New Business:**

- **(7:39 AM) North Central Massachusetts Transportation Management Association Memorandum of Understanding Discussion:** Mr. Angus discussed the development of a Regional Transportation Management Association spearheaded by Transaction Associates in collaboration with the North Central Massachusetts Chamber of Commerce, involving numerous towns in the region. The association aims to complement existing shuttle services provided by Montachusett Area Regional Transit Authority (MART) and offer more transit options to Devens businesses and residents, with a \$2,000 annual fee that Mr. Angus proposed to split with Mass Development. Mr. Angus asked Ms. Delorier as VP of MassDevelopment if they had reviewed the MOU and if they have any questions or concerns. Ms. Delorier noted that she has reviewed the document but is waiting for the VP of Real Estate to return from vacation but she doesn't see any issues. Mr. Marshall asked if there were any questions from the commissioners and then the public but none were asked. Mr. Marshall then asked the Commissioners for a motion to approve entering into a Memorandum of Understanding to join the association. **The motion was made by Mr. Lilly and Seconded by Mr. Pothier. The approval was unanimously approved by a roll call vote.**

- **(7:44 AM) Devens Jurisdictional Framework Committee Matrix – and Regional Services:** Mr. Angus presented the draft matrix of regional services that Devens currently provides, including utilities, safety dispatch, housing, social services, and recreational facilities. Ms. Suedmeyer added a few items to the list that Mr. Angus has been putting together - Eco-Efficiency Center, Parker Charter School, and Open Space.
- **(7:47 AM) Read File:** Mr. Angus noted that there were only a few articles in the file, the first being a copy of the letter that was sent to Republic Services regarding a noise complaint and other violations that had been discovered upon inspection. Mr. Angus noted that he has received word that all violations should be rectified later this week and he will confirm. Mr. Angus noted that they are looking to modify their hours of business in the near future and they should be coming in soon with this application but with the DEP Restrictions they will need to get approval from them as well. The other article in the read file is regarding Veranova and their appointment of Thomas Rohrer as vice president of bioconjugation.

#### **Old Business:**

- **None**

#### **(7:50 AM) Public Comment:**

- Mr. Marshall asked if there were any questions/comments from the Public, none were asked.

**(7:50 AM)** Mr. Marshall noted the next scheduled meetings are August 26<sup>th</sup> at 6:45 PM, (Hybrid Meeting), and September 11<sup>th</sup> at 7:30 AM, (Zoom Meeting)

Mr. Angus gave a quick summary of the Devens Quarterly Project Update Report he has put together and will review it in more detail at the next meeting.

**(7:58 AM) Mr. Marshall asked for a motion to adjourn. The motion was made by Mr. Pothier and seconded by Mr. Poutry. The motion to adjourn was unanimously approved by a roll call vote.**

#### **List of Exhibits**

- Agenda
- July 29<sup>th</sup>
- Bylaws of the North Central Massachusetts Transportation Management Association
- Rides TMA MOU – Devens Draft
- DJFC Matrix – Regional Services
- Read File
- Project Updates